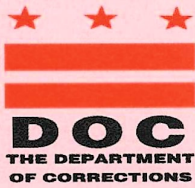


DOC Staff: Print Name _____ Sign Name _____ Date _____



DISTRICT OF COLUMBIA
DEPARTMENT OF CORRECTIONS
**INMATE INFORMAL RESOLUTION
COMPLAINT FORM**

TO BE COMPLETED BY INMATE GRIEVANCE
COORDINATOR
IGP NUMBER:

STEP 1: INFORMAL RESOLUTION (To be completed by Inmate)

- Inmate has five (5) days after triggering incident to submit request.
- Place this form in the housing unit IGP box. The IGP coordinator will respond within seven (7) business days.

INMATE NAME: <u>Ryan Nichols</u>	DCDC#: <u>376795</u>	UNIT: <u>C2B</u>	DATE: <u>5/10/22</u>
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SELECT DEPARTMENT/SERVICES NEEDED:

- | | | |
|--|---|--|
| ☐ Facility Transfer
☐ Fire Safety and Sanitation /Risk Management
☐ Program and Activities
☐ Personal Hygiene
☐ Case Management Services
☐ Health Care
☐ Communications (mail, visits, telephone, legal) | ☒ Property
☐ Sentence computation, jail credit, over detention
☐ Finance
☐ Rules and Regulations
☐ Staff Treatment
☐ Food Service
☐ Religious Services | ☐ Facilities Management
☐ Discrimination
☐ Transportation
☐ Safety and Security
☒ Other |
|--|---|--|

DATE OF INCIDENT: 5/10/22 TIME OF INCIDENT: 12:00 PM OFFENDER: LT Lancaster / DC DOC

REASON FOR COMPLAINT: I was placed in SMV-A on 4/20/22. My commissary, which totaled \$500-\$750+ was sent to Property hold. I left the hole (SMV) on 5/10/22, and am missing AT LEAST \$500 in commissary and personal property. LT Lancaster informed me I had no more property in the SMV Property hold. So my \$500+ in commissary and property has either

INMATE SIGNATURE: _____ DATE: 5/10/22

been lost or stolen. I need this property found, or my inmate list of

***** FOR DOC COMPLETION *** Provide response to the IGP Coordinator no later than _____.**

DOC RESPONSE: _____

PRINT RESPONDER NAME: _____ RESPONDER SIGNATURE: _____ DATE: _____

DEPARTMENT: _____ MANAGER NAME: _____ MANAGER SIGNATURE: _____

INMATE GRIEVANCE COORDINATOR SIGNATURE: _____ DATE: _____

goods replaced. Members of C2B and officers who packed my room will witness to what was packed vs. what came back.