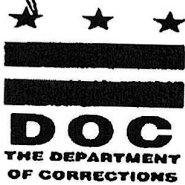


DOC Staff: Print Name

Sign Name

Date

PP 4030.1
Attachment C

DISTRICT OF COLUMBIA
DEPARTMENT OF CORRECTIONS
**INMATE INFORMAL RESOLUTION
COMPLAINT FORM**

RECEIVED
MAY 12 2022
By _____

TO BE COMPLETED BY INMATE GRIEVANCE
COORDINATOR
IGP NUMBER:

20220512-290

STEP 1: INFORMAL RESOLUTION (To be completed by Inmate)

- Inmate has five (5) days after triggering incident to submit request.
- Place this form in the housing unit IGP box. The IGP coordinator will respond within seven (7) business days.

INMATE NAME:

Ryan Nichols

DCDC#:

376795

UNIT:

C2B

DATE:

5/10/22

SELECT DEPARTMENT/SERVICES NEEDED:

- ☐ Facility Transfer
- ☐ Fire Safety and Sanitation /Risk Management
- ☐ Program and Activities
- ☐ Personal Hygiene
- ☐ Case Management Services
- ☐ Health Care
- ☐ Communications (mail, visits, telephone, legal)

- ☒ Property
- ☐ Sentence computation, jail credit, over detention
- ☐ Finance
- ☐ Rules and Regulations
- ☐ Staff Treatment
- ☐ Food Service
- ☐ Religious Services

- ☐ Facilities Management
- ☐ Discrimination
- ☐ Transportation
- ☐ Safety and Security
- ☒ Other

DATE OF INCIDENT: 5/10/22

TIME OF INCIDENT: 12:00 PM

OFFENDER: LT Lancaster / DC DOC

REASON FOR COMPLAINT: I was placed in SMU-A on 4/20/22. My commissary, which totaled \$500-\$750+ was sent to property hold. I left the hole (SMU) on 5/10/22, and am missing AT LEAST \$500 in commissary and personal property. LT Lancaster informed me I had no more property in the SMU property hold. So my \$500+ in commissary and property has either

INMATE SIGNATURE: _____

DATE: 5/10/22

been lost or stolen. I need this property found, or my itemized list of

*** FOR DOC COMPLETION *** Provide response to the IGP Coordinator no later than

DOC RESPONSE: After investigation was conducted it was discovered that the property has been returned back to inmate Nichols.

PRINT RESPONDER NAME: Bruce

RESPONDER SIGNATURE: Bruce

DATE: 5/23/22

DEPARTMENT: _____

MANAGER NAME: MARR

MANAGER SIGNATURE: _____

INMATE GRIEVANCE COORDINATOR SIGNATURE: _____

DATE: 5/24/22

Original - IGP Coordinator
Copy 1 - Inmate Response
Copy 2 - Inmate

goods replaced. Members of C2B and officers who packed my room will witness to what was packed vs. what came back.

Revised 3/2019